ALIVE & THRIVE
Request for Quotes

Date of Issuance: September 13, 2023
Title: Branding and supply of dietary diversity bowls and Digital weighing Scales
Proposals Due: September 20th, 2023

I. INTRODUCTION
Alive & Thrive saves lives, prevents illness, and improves the health and wellbeing of mothers, children, and adolescents by using evidence-based approaches in collaboration with governments and other partners at the global, regional, national, and community levels. The initiative is managed by FHI Solutions and funded by the Bill & Melinda Gates Foundation in Nigeria. Building on a proof-of-concept phase (2009–2014), A&T demonstrated that rapid improvements in infant and young child feeding are possible in diverse settings through strategically planned high-impact interventions. A&T has since expanded its geographic and technical scope, strengthening the integration of MIYCN interventions into health, food, and social protection systems in over 19 countries.

II. BACKGROUND
From 2016 to 2021, A&T strengthened the policy environment for infant and young child feeding (IYCF) at the national and state levels, built the capacity of frontline workers to support IYCF throughout the first 1,000 days period, and sensitized and engaged communities on IYCF practices. By working with national, state, and community actors, interventions helped reach more than 2,809,686 mothers with nutrition counseling by trained frontline workers.

This second phase of programme implementation builds on the successes and learning realized during the initiative’s first five years in Nigeria. From 2021-2026, A&T is scaling up Maternal, Infant, and Young Child Nutrition (MIYCN) in Kaduna, Kano, Sokoto, Borno, Bauchi, Yobe and Lagos states – working with state governments, and strengthening local capacities. Recognizing the importance of maternal nutrition for better health and wellbeing outcomes for both women and their children, A&T aims to improve the delivery of maternal nutrition interventions as well as MIYCN outcomes in focal states. Additionally, the initiative strives to improve data management, quality and increase use of data for decision-making and project/program performance management.

Purpose of RFQ:

The MIYCN Calibrated Dietary Diversity Bowls and Digital weighing scales will be use in health facilities A&T is supporting across the 7 states of Lagos, Kaduna, Borno, Bauchi, Kano, Yobe and Sokoto.

Therefore, FHI 360/Alive & Thrive is issuing this RFQ to potential vendors to provide their best-price quotes for the requested items as listed below:

Specifications:

<table>
<thead>
<tr>
<th>S/N</th>
<th>Item Description and Specification</th>
<th>Picture Sample</th>
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<tbody>
<tr>
<td>1</td>
<td>MIYCN Calibrated Dietary Diversity Bowls with A&amp;T Logo embossed @ the base</td>
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<td>3000</td>
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Digital weighing scale with height measurement"  
*Similar to Braun & Co Model*

**Description of Item Features**

- Anti-slip platform ensures safety when stepping on and off the scale.
- Height rod facilities measuring the height whilst weighing.
- Metal construction base and pillar.
- Internal rechargeable battery, Tare function.
- BMI (body mass index) function on 15.0191 model.
- The 15.0191 model offers RS-232 interface for fast communication with printers and computers.
- Hold function retains the weight on the display.
- Includes AC adaptor and rechargeable battery.
- Height measurements from 60 to 212cm.
- Integrated wheels permit easy movement on 15.0191 model.
- External calibration.

**Capacity:** 250kg, **Readability:** 0.1kg, **Repeatability:** 0.1kg, **Weighing Units:** Kg, lb, **Calibration:** External Calibration

**Tare Function:** Yes, **Stabilisation Time:** 3.0, **Pan Size:** 375 x 275mm, **Linearity:** 0.1kg, **Power Supply:** Internal Rechargeable Battery 12VDV 50/60Hz 500mA Adaptor

**Operating Temperature:** 5° to 40°C, **Net Weight:** 15kg, **Overall Dimensions (WxDxH):** 535 x 275 x 940mm, **Display Digit Height:** 22mm.

**Height Measure:** Measures up to 60-212cm

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<th>Delivery cost to 7 A&amp;T States (Lagos, Kaduna, Kano, Yobe, Borno, Bauchi &amp; Sokoto)</th>
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Responses to this RFQ should be submitted by email to AandT Procurement to the attention of Ms. Patience Kwada, at AandT_Procurement@fhi360.org; no later than September 20th, 2023, at 5 p.m. (Nigeria time). Offers received after this date and time may not be accepted for consideration. FHI 360 will acknowledge receipt of your proposal by email. Proposals must be submitted in electronic format.

Any questions or requests for clarification need to be submitted in writing to the same email addresses noted above by September 15th, 2023, at 5 p.m. (Nigeria time). Answers will be shared with all Vendors that have expressed interest and posted publicly on the website. No telephone inquiries will be answered.
All email correspondence should reference “A&T Nigeria: Branding and supply of dietary diversity bowls and Digital weighing Scales in the subject line.

Delivery and Payment Terms
- Successful bidder would have to deliver the goods to 7 A&T Offices therefore quotes should include the cost of Delivery.
- 100% Payment will be made upon successful delivery of all items ordered to the delivery address listed above

SUBMISSION REQUIREMENTS
1. A detailed cost proposal
   a. All costs should be in local currency, Nigerian Naira (NGN).
   b. The manufacturer and country of manufacture of the selected products should be clearly noted in the cost proposal.
2. A description of the delivery plan and timeline
3. A description of the bidder’s institutional capacity and experience, especially with regard to similar ordering, international shipment and delivery of products in Nigeria
4. The email address where Alive & Thrive may send a confirmation of receipt of your submission.

Please note that FHI 360 is VAT exempted but will deduct withholding tax (5%) from all payments in compliance with the tax laws.

CRITERIA FOR EVALUATION

Bids will be evaluated on a lowest - cost basis according to the criteria below:
1. Price: 100%

 NOTE: FHI 360 will not compensate the company for its preparation of a response to this RFQ nor is the issuing of this RFQ a guarantee that FHI 360 will award a contract.

ANTICIPATED CONTRACTUAL MECHANISM
FHI 360 anticipates issuing a firm fixed-price purchase order to the responsive offer that is selected on a best value basis.

WITHDRAWAL OF QUOTATIONS
Quotations may be withdrawn by written notice or email received at any time before award.

FALSE STATEMENTS IN OFFER
Offerors must provide full, accurate and complete information as required by this solicitation and its attachments.

Quotations become property of FHI 360.

DISCLAIMERS AND FHI 360 PROTECTION CLAUSES
- FHI 360 may cancel the solicitation and not make an award.
- FHI 360 may reject any or all responses received.
• Issuance of a solicitation does not constitute an award commitment by FHI 360
• FHI 360 reserves the right to disqualify any offer based on offeror failure to follow solicitation instructions.
• FHI 360 will not compensate offerors for response to solicitation.
• FHI 360 reserves the right to issue an award based on initial evaluation of offers without further discussion.
• FHI 360 may choose to award only part of the activities in the solicitation, or issue multiple awards based on the solicitation activities.
• FHI 360 may request from short-listed offerors a second or third round of either oral presentation or written response to a more specific and detailed scope of work that is based on a general scope of work in the original RFQ.
• FHI 360 has the right to rescind an RFQ or rescind an award prior to the signing of a subcontract due to any unforeseen changes in the direction of FHI 360’s client, be it funding or programmatic.
• FHI 360 reserves the right to waive minor proposal deficiencies that can be corrected prior to award determination to promote competition.
• FHI 360 will be contacting offerors to confirm contact person, address and that bid was submitted for this solicitation.